

Union County Law Library Resources Board Minutes

March 2,2022

Attending: Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice-Chairperson; Robert Tina Owens-Ruff, Law Library Board Trustee; Melissa Chase, Law Library Board Trustee and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:05 pm at the Union County Law Library.

First order of business was the swearing in of Board Member Perry Parsons for a second term which will expire on 12/31/2026.

Next came the reorganization of the Law Library Resources Board. A motion was made by Melissa Chase and seconded by Tina Owens Ruff to retain Stephen Badenhop as chairperson and Perry Parsons as vice-chairperson. The motion received unanimous approval.

The next order of business was a review of the minutes from the last board meeting held on November 10, 2021. There were no exceptions and a motion was put forward by Perry Parsons and seconded by Tina Owens Ruff to approve the minutes. The motion was unanimously approved.

The Board next heard a report from the Law Librarian which in part dealt with visitor statistics from November 2021 through February 2022 and it was reported that visitors to the Law Library had remained consistent. Also it was reported that the Library catalog update that had been approved at the previous meeting had been completed successfully.

Next Chairperson Badenhop offered a year end review of the financials and revenues from 2021 followed by a review of the same for 2022 to the present date. He then presented for review and discussion the invoices incurred for November and December 2021 and January and February 2022. A motion to approve the invoices was made by Perry Parsons and seconded by Tina Owens Ruff and unanimously approved.

Under old business, it was reported to the Board that all the responsibilities for procuring and paying for legal materials for the Marysville Municipal Court has been adopted by the Law Library as per the Board's direction and approval from the Board Meeting on November 10, 2021. Further discussion under old business concerned scheduling a training session for the roll out of the new Lexis+ program. The Board expressed a desire for a virtual type training session to be held sometime in April depending on participant availability.

New business centered around an accounting error with LexisNexis which is ongoing at this time.

The next meeting of the Law Library Resources Board will be held in mid July with a date to be determined.

With the business of the Board concluded, a motion to adjourn was made by Melissa Chase and seconded by Tina Owens Ruff and all approved.